



**Katarzyna Krempa** (known as Kasia)  
**Independent Speech and Language Therapist**  
MSc, CertMRCSLT, MASLTIP, Reg HCPC  
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Website: [www.kasiakrempa-slt.co.uk](http://www.kasiakrempa-slt.co.uk)

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# Privacy Policy

## 1. Who am I

I am Katarzyna Krempa (known as Kasia), an Independent Speech and Language Therapist registered with the Royal College of Speech and Language Therapists (RCSLT) and the Health and Care Professions Council (HCPC). I am committed to protecting the privacy and confidentiality of all clients, children and families I support.

## 2. What Information Do I Collect

When your child is referred for speech and language therapy or assessment to me, I need to collect and process both personal data and special category data to provide appropriate care.

### Personal data may include:

- Child's name, date of birth, and address
- Contact details for parents/carers (e.g. mobile number, email)
- Details of persons with parental responsibility

### Special category data may include:

- Medical history and health information
- Developmental and educational reports
- Ethnicity and cultural background
- Relevant reports from GPs, schools, NHS services, or other professionals involved in the child's care

This information is collected directly from you and/or from third parties involved in your child's care (e.g. school staff, healthcare providers, NHS speech and language therapy service).

### 3. Why I Collect Your Information

I collect this information to:

- Provide tailored speech and language therapy support
- Understand your child's needs in context
- Coordinate care with other professionals
- Ensure your child's safety and wellbeing

The lawful basis for processing data is legitimate interest under Article 6 of the UK GDPR. Special category data is processed under Article 9, for the provision of health-related services.

### 4. How Your Information is Stored and Shared

Your child's records are stored securely in line with HCPC, RCSLT, and the Data Protection Act 2018 requirements. Records may be:

- Paper-based, stored securely
- Electronic, processed using Writeupp (a secure third-party system)
  - Writeupp Privacy Policy: <https://www.writeupp.com/privacy-policy/>
  - Security details: <https://www.writeupp.com/secure/>

Information is shared only with professionals who are directly involved in your child's care, and only with your informed consent, unless there is a legal obligation or serious safeguarding concern.

Information is securely shared via Egress, an encrypted email system:  
<https://www.egress.com/legal/website-privacy>

All data is stored and processed within the UK/EU.

### 5. Your Data Protection Rights

Under data protection law, you have the following rights:

- **Right to access** – Request copies of personal information held about you or your child
- **Right to rectification** – Request corrections to inaccurate or incomplete data
- **Right to erasure** – Request deletion of your data in specific circumstances
- **Right to restrict processing** – Request limits on how data is used
- **Right to object to processing** – Object to the use of your data in some cases

These rights can be exercised without charge. I will respond to any requests within one month.

To make a request, contact: [katarzyna.krempa.slt@gmail.com](mailto:katarzyna.krempa.slt@gmail.com)

## 6. How to Complain

If you are concerned about how your data is handled, please contact me first at:

[katarzyna.krempa.slt@gmail.com](mailto:katarzyna.krempa.slt@gmail.com)

If you remain unsatisfied, you can contact the Information Commissioner's Office (ICO):

**Information Commissioner's Office**

Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

**Helpline:** 0303 123 1113

[www.ico.org.uk](http://www.ico.org.uk)

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